



## Aquinas Summary of Careers Provision

Month	Focus for Careers Teams and Curriculum Areas	Lower Sixth A Level Students (L6)	Upper Sixth A Level Students (U6)
September (Start of term, weeks 1-6)	<ul style="list-style-type: none"> <li>L6 – Promotion and engagement with Careers programme</li> <li>L6 – Identify potential early applicants</li> <li>U6 – UCAS/early applicant support</li> <li>Launch External Speaker Programme through curriculum (ESP)</li> <li>Careers Conf (CC) email to Speakers</li> <li>Careers Bulletin</li> <li>Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>Induction</li> <li>Promote WP schemes: K+, GPS, RO, SMF, ST – Pathways</li> <li>Promote Lewisham University Challenge (LUC) for potential early applicants</li> <li>Promote ESP take-up through curriculum</li> </ul>	<ul style="list-style-type: none"> <li>Reinforce expectations</li> <li>Finalise UCAS applications</li> <li>Promote UCAS internal deadline</li> <li>Early applicant support</li> <li>Promote ESP take-up through curriculum</li> <li>PYF 3/tutors identify those not applying for HE</li> <li>Support with Personal Statements</li> </ul>
October (weeks 7-9)	<ul style="list-style-type: none"> <li>ESP</li> <li>UCAS</li> <li>Identify all destinations for last year's cohort</li> <li>Urban Synergy</li> <li>Careers Bulletin</li> <li>Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>Promote LUC for potential early applicants</li> <li>Promote ESP take-up through curriculum</li> <li>Promote Urban Synergy Opportunities</li> </ul>	<ul style="list-style-type: none"> <li>Early applications submitted (15 Oct)</li> <li>Promote ESP take-up through curriculum</li> </ul>
November (weeks 10-13)	<ul style="list-style-type: none"> <li>ESP</li> <li>UCAS</li> <li>Urban Synergy Meet the Mentors Evening</li> <li>Careers Bulletin</li> <li>Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>Promote Sutton Trust- USA Programme</li> <li>Promote ESP take-up through curriculum</li> <li>Promote Urban Synergy Meet the Mentors Evening</li> </ul>	<ul style="list-style-type: none"> <li>LUC events for early applicants</li> <li>Non-UCAS applicant interviews</li> <li>Promote ESP take-up through curriculum</li> <li>Take students to Skills London</li> </ul>
December (weeks 14-16)	<ul style="list-style-type: none"> <li>ESP</li> <li>UCAS</li> <li>Plan Careers Conference (CC)</li> <li>Careers Bulletin</li> </ul>	<ul style="list-style-type: none"> <li>Promote ESP take-up through curriculum</li> </ul>	<ul style="list-style-type: none"> <li>Interview support for early applicants</li> <li>Promote ESP take-up through curriculum</li> </ul>

	<ul style="list-style-type: none"> <li>Building and maintaining relationships with HE &amp; Employers</li> </ul>		
January (weeks 17-20)	<ul style="list-style-type: none"> <li>Early Applicant Information Evening</li> <li>UCAS</li> <li>Plan Careers Conference (CC)</li> <li>UCAS review</li> <li>Careers Bulletin</li> <li>Destinations Report Finalised</li> <li>Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>Promote Early Applicant Evening</li> <li>Promote ESP take-up through curriculum</li> <li>Promote summer Schools</li> </ul>	<ul style="list-style-type: none"> <li>On-time applications submitted (15 Jan)</li> <li>Promote ESP take-up through curriculum</li> <li>Non-UCAS applicant interviews</li> </ul>
February (weeks 21-23)	<ul style="list-style-type: none"> <li>Apprenticeship Week</li> <li>Student Finance (SF)</li> <li>ESP</li> <li>Plan Careers Conference (CC)</li> <li>Careers Bulletin</li> <li>Destinations Report presented to Governors</li> <li>Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>Promote Degree Apprenticeships</li> <li>Promote ESP take-up through curriculum</li> <li>Launch Careers Conference</li> </ul>	<ul style="list-style-type: none"> <li>SF talks by HE provider</li> <li>SF applications open</li> <li>Promote ESP take-up through curriculum</li> </ul>
March (weeks 24-28)	<ul style="list-style-type: none"> <li>Careers Week</li> <li>CC</li> <li>Careers Bulletin</li> <li>Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>PYF 1 – Intro to HE</li> <li>CC registration and prep</li> <li>CC event</li> <li>CC review and next steps</li> </ul>	<ul style="list-style-type: none"> <li>Life after CTK (pastoral programme)</li> <li>Non-UCAS applicant interviews</li> </ul>
April (weeks 29-30)	<ul style="list-style-type: none"> <li>Work Experience launch</li> <li>Careers Bulletin</li> <li>Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>Support students re: Work Experience</li> <li>Support early applicants</li> </ul>	<ul style="list-style-type: none"> <li>Non-UCAS applicant interviews</li> </ul>
May (weeks 31-34)	<ul style="list-style-type: none"> <li>Progression Beyond CTK Information Evening for Parents for Students &amp; Parents</li> <li>UCAS deadline for Firm &amp; Insurance Choices</li> </ul>	<ul style="list-style-type: none"> <li>Promote Progression Information Evening for Students &amp; Parents</li> <li>Progression Beyond CTK Information Evening for Parents Support</li> <li>Support early applicants</li> <li>Support students re: Work Experience</li> </ul>	<ul style="list-style-type: none"> <li>SF application deadline</li> <li>UCAS Firm &amp; Insurance Choices follow up</li> <li>Support non-UCAS applicants/final support</li> </ul>

	<ul style="list-style-type: none"> <li>• SF application deadline</li> <li>• Work Experience</li> <li>• Careers Bulletin</li> <li>• Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>• Promote attendance at HE Open Days, Apprenticeships and Employers</li> </ul>	
June (weeks 35-38)	<ul style="list-style-type: none"> <li>• Launch UCAS</li> <li>• UCAS Subject References</li> <li>• UCAS Tutor References – staff training</li> <li>• Work Experience</li> <li>• Academic Review Days</li> <li>• Careers Bulletin</li> <li>• Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>• PYF 2 - UCAS 2022 registration of all students</li> <li>• Checking registrations</li> <li>• Reviewing first drafts of Personal Statements</li> <li>• Support early applicants</li> <li>• Work Experience Monitor/review</li> <li>• Promote attendance at HE Open Days, Apprenticeships and Employers</li> </ul>	<ul style="list-style-type: none"> <li>• Support non-UCAS applicants/final support</li> </ul>
July (weeks 39-40)	<ul style="list-style-type: none"> <li>• Review UCAS Subject and Tutor References</li> <li>• Careers Bulletin</li> <li>• Building and maintaining relationships with HE &amp; Employers</li> </ul>	<ul style="list-style-type: none"> <li>• Review UCAS Subject and Tutor References</li> <li>• Promote attendance at HE Open Days, Apprenticeships and Employers</li> </ul>	
August	<ul style="list-style-type: none"> <li>• A-level/BTEC Results Day</li> <li>• Clearing/Adjustment</li> <li>• GCSE Results Day</li> <li>• Building and maintaining relationships with HE &amp; Employers</li> </ul>		<ul style="list-style-type: none"> <li>• Post-results counselling</li> <li>• Support unplaced students</li> <li>• Follow up unknown destinations</li> </ul>